

**CITY OF TORRANCE, CALIFORNIA
NOTICE INVITING REQUEST FOR PROPOSALS (RFP)**

Notice is hereby given that sealed proposals will be received in the office of the City Clerk, City Hall, 3031 Torrance Boulevard, Torrance, CA, until **2:00 p.m. on Thursday, September 20, 2012**. Please note there will be a Pre-Proposal Conference on Wednesday August 15, 2012 at 2:00 PM in the Public Works Training Room. You are invited to be present at the opening of proposals. An original and two (2) printed copies of each proposal must be submitted in a sealed envelope and clearly marked:

**Implementation of the Transit Operations Management (TOM) System
for the City of Torrance Transit Department
RFP B2012-28**

RFP Submittal Information packets are available for viewing and printing by prospective firms on the City's website at <http://transit.torranceca.gov/120.htm>.

An official Information Packet may be obtained at the Office of the City Clerk (310) 618-2870, City Hall, 3031 Torrance Boulevard, Torrance, California upon payment of \$20 if picked up at City Hall or \$25 if requested by mail. Both amounts include tax. Neither amount is refundable. A prospective firm must provide the firm's name, address, telephone and fax numbers, a contact person and a valid email address. Addenda will be issued only by email and only to those that provide the required information to the City Clerk. All addenda must be attached to the proposal. Failure to attach any addendum may render the proposal non-responsive and cause it to be rejected.

If requesting any item(s) by mail, please send check to the following:

**CITY OF TORRANCE
OFFICE OF THE CITY CLERK
3031 TORRANCE BLVD
TORRANCE, CA 90503
ATTN: RFP B2012-28**

The City Council reserves the right to reject any and all proposals received, to take all proposals under advisement for a period not to exceed ninety (90) days after the date of the opening, to waive any informality on any proposal, and to be the sole judge of the relative merits of the material and or service mentioned in the respective proposals received. The City reserves the right to reject any proposal not accompanied with all data or information required.

This Request for Proposals does not commit the City to award a contract or to pay any cost incurred in the preparation of a proposal. All responses to this RFP document become the property of the City of Torrance.

For further information, contact Ryan Liebenberg at (310) 618-2848 in the Transit Department.